

With This Ring...

We believe your marriage should be a special occasion. So, if you and your loved one want a very personal and unique wedding union, we have the perfect venue for a Civil Ceremony or Partnership – one that can be truly yours and one of a kind.

This gives you the freedom to create a very special ceremony with your choice of music, readings and vows. If you need some suggestions our Wedding Co-ordinators will be delighted to help.

Simply finalise your arrangements with the local Registrar before confirming your booking and our professionalism, attention to detail and commitment to excellence will ensure this is the most memorable day of your life.

Commitment Ceremonies

We are happy to welcome all couples to celebrate their love and commitment. Our hotel has been licensed to hold Civil Partnerships with both the ceremony and the subsequent celebrations taking place within the Hotel.

Civil Ceremonies

Four of our function suites are licenced for civil ceremonies, ensuring intimacy and privacy for you and your guests.

Room Hire Charges – Ceremony

Kingston Suite £550.00

Richmond Room £250.00

Rates are inclusive of a 'long and low' floral arrangement colour themed to your choice for the Registrar's table. Rates are extra to Wedding Packages.

Civil Ceremonies...

Guidance for those who wish to marry on approved premises As per Surrey County Council.

As soon as you have made provisional arrangement for your marriage on approved premises you should be advised to contact the Superintendent Registrar for the district

- *Without the presence of the Superintendent Registrar and a Registrar there can be no marriage and any arrangements for the use of the premises depend entirely on their availability. It is, therefore, essential that you make an advance booking with this Superintendent Registrar for his/her attendance at your proposed marriage as soon as a booking can be accepted. (A fee for this attendance will be payable two weeks before the ceremony)*
- *You will also have to give notice of marriage to the Superintendent Registrar(s) of the district(s) in which you live. The notice must be given in person and is valid for twelve months. You should, therefore attend the registrar office where you live as soon as possible after notice can be given.*
- *You should be aware that any arrangements made for a marriage to take place on the approved premises are dependent on:*
 - a) the attendance of the Superintendent Registrar and a Registrar for the district in which the premises are situated: and,*
 - b) the issue of the authority or authorities for marriage by the Superintendent Registrar(s) to whom notice of marriage was given*
- *When notice is given in a different district from the one where the marriage is taking place, you will have to collect the authority before the ceremony takes place and ensure that it is delivered to the Registrar who is to attend the ceremony*
- *You should be advised that only a civil, non-religious ceremony can be permitted by the Superintendent Registrar. Any music, reading of words or performances that form any part of the ceremony must be secular. The content of the ceremony must be agreed in advance with the Superintendent Registrar who will be attending the ceremony*
- *Any rights of copyright for music, readings etc. Permitted at the ceremony are a matter for the couple and the holder of the approval.*

No food or drink is permitted in the room in which the marriage ceremony takes place one hour prior to the ceremony or during the ceremony

Local register office: Rylston, 81 Oatlands Drive, Weybridge, Surrey KT13 9LN
Telephone: 08456 009009

www.surreycc.gov.uk/registrationservice

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